

MINUTES OF THE CCFA REP COUNCIL MEETING ON
September 24, 2018
Room BEB - 204 from 12:30 p.m. to 1:50 p.m.

REPS ATTENDING FROM THE FOLLOWING FACULTY GROUPS:

1. PART-TIME FACULTY

- a. Kevin Baccari, present via teleconference
- b. Carolyn Ward, present via teleconference

2. BUSINESS, APPLIED TECHNOLOGY & HOSPITALITY MANAGEMENT

- a. Steve Siedschlag, absent
- b. Bruce Osburn, present

3. COUNSELING, EOPS, DPS, KINESIOLOGY, & NUTRITION

- a. Kristen Burleson, present
- b. Jeff Harlow, present

4. HEALTH SCIENCES

- a. Rachel Arciniega, absent
- b. Marlene Soto, present via teleconference

5. LANGUAGE ARTS

- a. Sean Connelly, present via teleconference
- b. Daniel Keener, present

6. INSTRUCTIONAL SUPPORT & LIBRARY SERVICES

- a. Greg Creel, present
- b. Mellanie Reeve, present

7. MATHEMATICS & SCIENCE

- a. Mark Padilla, absent
- b. Brad Hughes, present

8. PAC AT-LARGE

- a. Bret McMurrin, present

9. SOCIAL & BEHAVIORAL SCIENCES

- a. Kevin Cameron, absent
- b. Vince Nobile, present

10. VISUAL & PERFORMING ARTS, INTERIOR DESIGN & FASHION DESIGN

- a. Erik Jacobson, absent
- b. Sheila Malone, absent

EQUITY TEAM REPRESENTATIVES:

1. HUMAN RIGHTS

- a. Deana Hernandez, present via teleconference

2. LGBTQ+

- a. Sheila Malone, absent

3. WOMEN'S ISSUES

- a. Rose Ann Osmanian, absent

CHINO SITE REPRESENTATIVE:

Robin Ikeda, absent

FONTANA SITE REPRESENTATIVE:

Ava Nguyen, present via teleconference

OFFICERS/COMMITTEE CHAIRS:

1. **PRESIDENT:** Jonathan Ausubel (652-6937), present
Language Arts

2. **VICE PRESIDENT:** Rod Elsdon, present
Mathematics & Science

3. **SECRETARY:** Emily Avila-Teegarden, present
Mathematics & Science

4. **TREASURER:** Diana Cosand, absent
Mathematics & Science

5. **MEMBERSHIP CHAIR:** Luke Gunderson, present
Social & Behavioral Sciences

6. **GRIEVANCE OFFICERS:** Jonathan Ausubel (652-6937), present
Language Arts

Bruce Osburn (652-6862), present
Business, Applied Technology and Hospitality Management.

Naomi McCool (652-6267), absent
Social & Behavioral Sciences

7. **PAC CHAIR:** Marlene Soto, present via teleconference
Health Sciences

8. **PAC TREASURER:** Cynthia Parker, absent
Social & Behavioral Sciences

NEGOTIATORS: *Vacant*

Visit <http://www.ccfu.us/> for more information on CCFA

ALTERNATE NEGOTIATOR: *Vacant*

Office	Name	Term expires
President*	Jon Ausubel	5/31/2019
Vice President*	Rod Elsdon	5/31/2020
Secretary*	Emily Avila	5/31/2020
Treasurer*	Diana Cosand	5/31/2020
Membership Chair	Luke Gunderson	5/31/2020
PAC Chair	Marlene Soto	5/31/2019
PAC Treasurer	Cynthia Parker	5/31/2019
PAC At-large	Bret McMurrin	5/31/2019
Grievance Officer	Naomi McCool	5/31/2020
Grievance Officer	Bruce Osburn	5/31/2019
Negotiator	<i>Vacant</i>	5/31/2020
Negotiator	<i>Vacant</i>	5/31/2021
Negotiator	<i>Vacant</i>	5/31/2019
Alternate Negotiator	<i>Vacant</i>	ratification
LGBTQ+ Representative	Sheila Malone	5/31/2019
Women's Issues Representative	Rose Ann Osmanian	5/31/2019
Human Rights Representative	Deana Hernandez	5/31/2019
BAT&HM Representative*	Bruce Osburn	5/31/2019
BAT&HM Representative*	Steve Siedschlag	5/31/2020
C&KNA Representative*	Jeff Harlow	5/31/2019
C&KNA Representative*	Kristen Burleson	5/31/2020
Chino Site Representative	Robin Ikeda	5/31/2019
Fontana Site Representative	Ava Nguyen	5/31/2019
HS Representative*	Rachel Arciniega	5/31/2020
HS Representative*	Marlene Soto	5/31/2019
IS&LS Representative*	Greg Creel	5/31/2019
IS&LS Representative*	Mellanie Reeve	5/31/2020
LA Representative*	Daniel Keener	5/31/2020
LA Representative*	Sean Connelly	5/31/2019
M&S Representative*	Mark Padilla	5/31/2019
M&S Representative*	Brad Hughes	5/31/2020
Part-time Representative*	Kevin Baccari	5/31/2020
Part-time Representative*	Carolyn Ward	5/31/2019
S&BS Representative*	Kevin Cameron	5/31/2020
S&BS Representative*	Vince Nobile	5/31/2019
V&PA Representative*	Sheila Malone	5/31/2020
V&PA Representative*	Erik Jacobson	5/31/2019

* 22 voting representatives

Quorum = 12

I. Call to order

President Ausubel called the Representative Council to order at 12:35pm.

II. Approval of minutes: Sept 10, 2018 (attachment & handout)

Representative Creel moved to approve the September 10 minutes. Vice President Elsdon seconded the motion. The minutes were approved with corrections.

III. Approval of agenda

Vice President Elsdon moved to approve the agenda with the addition of the item Election Timeline under Old Business. Representative Creel seconded the motion. The motion carried.

IV. Officers' Reports**A. President: Jon Ausubel**

- i) President Ausubel reported that CCFA is on track with the goals and timelines discussed in our previous meeting, and observed that selection of negotiators is not necessary until the Spring.
- ii) The Fall CCA Membership Conference is October 12-14 in San Jose. CCFA will be sending at least three delegates—Jo Alvarez, Representative Creel, and Jin Liu. CCFA has 7 delegate spots. Reps were urged to attend as CCA conferences provide invaluable training for negotiations, grievance, and membership issues that affect our local directly.
- iii) President Ausubel will host a brown-bag lunch for coordinators on September 28. All reps are invited to attend.
- iv) The seniority lottery for new full-time hires will be held on Wednesday; President Ausubel will draw for new hires not in attendance.

B. Vice President: Rod Elsdon

Vice President Elsdon announced that the new representative for C&KNA is Jeff Harlow.

C. Secretary: Emily Avila

Nothing to report.

D. Treasurer: Diana Cosand

Treasurer Cosand reported the balances in CCFA accounts, and that no checks were written since the last meeting of the Representative Council.

V. Committee Reports**A. Bargaining:****B. By-law group—Cynde Balent, Rod Elsdon, Manar Hijaz, Bret McMurrin, Vince Nobile, & Marlene Soto**

President Ausubel reported that the proposed by-laws were sent to CTA. There has been no response from CTA yet.

C. Calendar: Kim George and Rod Elsdon

Nothing to report

D. Elections: Greg Creel, Luke Gunderson, and Alif Wardak

Nothing to report

- E. Evaluations Forms Committee: Bret McMurrin and Erik Jacobson
President Ausubel reported that the forms on Z-Drive are incomplete, and administration was notified of it.
- F. Equity Team: Deanna Hernandez, Sheila Malone, Rose Ann Osmanian
Representatives Malone and Hernandez attended the ASCCC Building Diversity Workshop in Riverside, CA on September 11, 2018. They will give a report on the Workshop at the next meeting.
- G. Grievance Committee: Jon Ausubel, Naomi McCool, and Bruce Osburn—Tier list; Improvement plan goals; HS investigation; one-person department issues
- a. Representative Osburn reported that there is an investigation regarding student complaints in Health Science.
 - b. Representative Osburn reported that a formal level 2 grievance will not be going forward at the request of the CCFA member.
- H. Health and Safety Committee: Bret McMurrin
Representative McMurrin reported that the first meeting will be on Wednesday, September 26, 2018.
- I. Labor, Management Committee: Greg Creel, Shelley Eckvahl and Jon Ausubel –Fontana space allocation; FT/PT STRS leave conversion; assignment amount of part-time faculty; EOE in third-level interviews; PT office hour roll-out; Flex booklet; class cancellation best practices; desk time for PT counselors; reduced workload coordinators; H&S notifications; "subbing" lists
President Ausubel reported that the next meeting will be this week. Secretary Avila asked a question regarding tier list updates for Spring assignments. President Ausubel reported a concern about whether Dr. Shannon's meetings with new hires is a welcome meeting or a third level interview. President Ausubel reported that confusion regarding Flex obligations in the Flex Booklet will be addressed in the meeting, as will class cancellation best practices. Representative Creel reported that the meeting will also address the concern that there is inconsistency in the use of substitutes across schools.
- J. Membership: Luke Gunderson (Handout, <http://ccfa.us/docs/flyers/Pension210082018.pdf>)
- a. Representative Gunderson reported the Membership Stats for Fall 2018 as 201 CCFA Members / 251 FTF employed = 80% membership rate; 137 CCFA members / 853 PTF employed = 16% membership rate. New members included 2 FTF: Dan Carson (Physics), Dan Kern (Philosophy), and 9 PTF: Analia Marinelli (English), Arya Parsa (Biology), radii Elias (Accounting), Bindiya Singh (Library), Russ Reeves (History), Thai Pham (Counseling), Phil Quaranta (English), Kathryn Wood (Communication Studies), Brenda Ramirez (Library).
 - b. Representative Gunderson proposed \$1450 for the Fall 2018 Membership Committee budget: \$850 for Swag replenishment; \$300 for Workshops refreshments and parking reimbursement; \$300 for office supplies (envelopes, stamps, etc.) Representative Osburn moved to provide \$1450 to the Membership Committee for these materials. Representative Soto seconded the motion. The motion carried.
 - c. Representative Gunderson announced the next STRS Workshop (Pension 2 Start Saving Now) will be on Monday, October 8, 4-6pm in SS-102.
 - d. Representative Gunderson reported that a CCA Grant request was made for \$500 to mail non-members to encourage membership

- A. PAC: Marlene Soto PAC (Chair), Bret McMurrin, and Cynthia Parker (Treasurer)
Nothing to report

VI. Old Business

- A. 2018-2019 CCFA timelines
 - a. Election timelines
 - i. Vice President Elsdon moved to put out a call for nominations to elect negotiators to fill the three vacancies for negotiators as soon as possible with the normal timeline, and that each candidate must run for a particular seat defined by the term limits listed in the roster. The motion was seconded by Representative Hughes. After lengthy discussion the motion carried.
- B. By-law update—CTA response
 - a. See By-Law Group Report (Item V.B)
- C. 16-week calendar task force--Bret McMurrin & Mellanie Reeve
Nothing to report. Discussion included that 2019-2020 may not be a realistic start date, but that 2020-21 may be more realistic. This will give a full year to negotiate the effects of the switch, and address several questions regarding load, service days for teaching and non-teaching faculty.
- D. Dual Enrollment committee—Luke Gunderson & Jon Ausubel
President Ausubel reported that the committee met two weeks ago. Organizational details are being worked out.

VII. New Business

- A. Communications Committee
- B. Standing rule development
- C. Measure P (**action item**)
 - a. President Ausubel reported that he and Faculty Senate President Burrueel gained more information about Measure P support mechanisms. President Ausubel reported that CCFA PAC can only be used to support board elections.
 - b. President Ausubel moved to allocate \$350 to acquire address/phone lists from CTA of CTA district residents. Representative Osburn seconded the motion. The motion carried.
 - c. Representative Creel moved to donate \$2000 to Yes on P Campaign – Citizens for a Stronger Chaffey College. Representative Osburn seconded the motion. The motion carried.
- D. Possible Prison Program Compensation MOU
President Ausubel reported that PTF are not compensated for passage time which takes up to an hour. There are also concerns about how to meet for the minimum number of hours when class is sometimes cancelled due to lock downs. President Ausubel volunteered to research what other colleges have in their contracts about prison programs, and bring it to labor management.

VIII. Floor Items

- IX. Adjournment:** Vice President Elsdon moved to adjourn. Representative Creel seconded the motion. The meeting was adjourned at 1:53pm.

Next Meeting –October 8

X. CCFA Calendar (Partial)

9/24	CCFA Rep Council
9/28	Coordinator brown bag lunch 12:15PM VSS 208
10/8	CCFA Rep Council
10/8	Pension2 financial planning workshop 4-6PM
10/10	SCOne Council Dinner 4:30-9PM San Dimas Canyon Golf Course
10/17	CCFA General Membership Meeting #1 –College Hour WH-142
10/12-14	CCA Fall Membership Conference—San Jose
10/22	CCFA Rep Council
11/5	CCFA Rep Council
11/6	Election Day
11/19	CCFA Rep Council
11/29	My Retirement Decisions financial planning workshop 2-4PM
11/30-12/2	CTA Region 3 Leadership Conference—Applications due 11/9
12/8-10	CTA GLBT Conference—San Jose
12/3	CCFA Rep Council
1/17	SCOne Council Dinner 4:30-9PM San Dimas Canyon Golf Course
1/18-20	CTA Issues Conference—Las Vegas
1/28	CCFA Rep Council
2/8-10	CCA Winter Collective Bargaining Conference—San Diego
2/11	CCFA Rep Council
2/25	CCFA Rep Council
3/1-3	CTA Equity & Human Rights Conference—San Jose
3/6	SCOne Council Dinner 4:30-9PM San Dimas Canyon Golf Course
3/11	CCFA Rep Council
3/22-24	CTA Good Teaching Conference South—Garden Grove
3/25	CCFA Rep Council
4/8	CCFA Rep Council
4/22	CCFA Rep Council
4/26-28	CCA Spring Advocacy Conference—Irvine
5/6	CCFA Rep Council
5/13	CCFA Rep Council (if necessary)
5/22	SCOne Council Dinner 4:30-9PM San Dimas Canyon Golf Course