

**MINUTES OF THE CCFA REP COUNCIL MEETING ON
November 23, 2015
BEB 204, 12:30 p.m. to 2 p.m.**

REPS ATTENDING FROM THE FOLLOWING SCHOOLS:

1. ADJUNCT FACULTY

- a) Luke Gunderson, present
- b) Carolyn Ward, absent

2. BUSINESS & APPLIED TECHNOLOGY

- a) Steve Siedschlag, absent
- b) Bruce Osburn, present

3. COLLEGE & STUDENT SERVICES

- a) Marie Boyd, present
- b) Wendy Whitney, absent

4. HEALTH SCIENCES

- a) Heather MacDonald, present
- b) Sandra Clay, present

5. LANGUAGE ARTS

- a) Sean Connelly, present via teleconference
- b) Stephen Calebotta, absent

6. INSTRUCTIONAL SUPPORT

- a) Greg Creel (CCFA Negotiator), absent
- b) Robert Rundquist, present

7. MATHEMATICS & SCIENCE

- a) Wafa Yazigi, absent
- b) Rod Elsdon, absent

8. PAC AT-LARGE

- a) Vacant

9. SOCIAL & BEHAVIORAL SCIENCES

- a) Kevin Cameron, present
- b) Vince Nobile, present

10. VISUAL, PERFORMING, & COMMUNICATION ARTS

- a) Kelly Ford, absent
- b) Erik Jacobson, absent

VISITOR(S):

Sue Herman, Negotiator/Nursing

OFFICERS/COMMITTEE CHAIRS:

- 1. **PRESIDENT:** Bret McMurrin (652-6268), present
Social and Behavioral Sciences

- 2. **VICE PRESIDENT:** Rod Elsdon, absent
Mathematics and Science

- 3. **SECRETARY:** Paula Snyder, present
Social and Behavioral Sciences

- 4. **TREASURER:** Diana Cosand, present
Mathematics and Science

- 5. **MEMBERSHIP CHAIR:** Jonathan Ausubel, present
Language Arts

- 6. **GRIEVANCE OFFICERS:** Jonathan Ausubel (652-6937), present
Language Arts

Paula Snyder (652-6276), present
Social and Behavioral Sciences

- 7. **PAC CHAIR:** Marlene Soto, present
Health Sciences

- 8. **PAC TREASURER:** Cynthia Parker, absent
Social and Behavioral Sciences

I. Call to order

The Representative Council was called to order at 12:38 p.m.

II. Approval of minutes: November 9, 2015 and September 28, 2015 revised

It was moved by Representative Boyd and seconded by Representative Nobile to approve

the November 9 minutes. Motion carried.

It was moved by Representative Boyd and seconded by Representative Gunderson to approve the September 28 minutes as amended. Motion carried.

III. President's Report

A. Meeting with new members to the Board

CCFA President McMurrin and Faculty Senate President Alger have a meeting set up tomorrow with newly elected Governing Board members Gary Ovitt and Gloria Negrete McLeod.

B. November Board Meeting

Board Members Gary George and Paul Gomez said their goodbyes at the Governing Board meeting.

C. Maximum occupancy recommendation

The approved motion on classroom capacity was forwarded to Superintendent/President Shannon. President McMurrin expressed CCFA's concerns about classroom safety.

D. Other

IV. Officers' Reports

A. Treasurer: Diana Cosand

Treasurer Cosand reported balances in CCFA accounts. One check was written to Membership Chair Ausubel in the amount of \$35.49 as reimbursement for refreshments.

B. Membership Chair: Jon Ausubel

Membership Chair Ausubel attended the Community College Association (CCA) Membership Chair Committee meeting last Friday. A spring meeting is being planned for chapter presidents and membership chairs. There are 89 part-time members of CCFA (out of about 800 part-time faculty) and 185 full-time members of CCFA (out of 218 full-time faculty). Due to turnover, it's difficult to maintain an accurate count of part-time membership. In the spring, we may consider a membership drive to try to reach 96 percent membership of full-time faculty. If the Representative Council is in agreement, we will need to approach the membership drive as a group. Membership Chair Ausubel also distributed a flyer for the financial planning workshop to be posted on bulletin boards in school offices. A California State Teachers' Retirement System (CalSTRS) representative will be presenting "De-mystifying CalSTRS" on December 4. Vendors for investment accounts such as 403B are asked to sign a "hold harmless" agreement by the District. Membership Chair Ausubel will attend a meeting with Susan Hardie, Director of Human Resources, to discuss how to make the list of vendors more complete for the benefit of faculty.

C. Negotiators: Sue Herman and Greg Creel

Recommendations of the Visual and Performing Arts Workgroup and the Part-time

Hiring Workgroup will be discussed with the District shortly.

- D. Grievance Committee: Jon Ausubel, Paula Snyder and Bret McMurrin – Informal Grievance on CNA and LVN programs and evaluations in the ADN Program time lines suspended for the time being.

There has been continued discussion regarding nursing faculty serving as both coordinator and director of their respective nursing programs.

V. Committee Reports

- A. Calendar Committee: Stephen Calebotta and Rod Elsdon
Nothing to report.
- B. PAC: Marlene Soto PAC Chair
Nothing to report.
- C. Health and Safety Committee: Katherine Wilson
- D. Evaluations Forms Committee: Bret McMurrin and Erik Jacobson
Nothing to report.
- E. Labor, Management Committee: Greg Creel, Shelley Eckvahl and Bret McMurrin – correct load calculations and 196 day Rad Tech Faculty Schedules, Kaiser Plan 8
The District has agreed to reimburse faculty for the \$20 co-pay charged for Urgent Care services at Kaiser Permanente. Work continues on the Datatel/load calculation problem and the schedule issues for Radiologic Technology faculty.
- F. Election Committee: Rod Elsdon
Nothing to report.
- G. VPA Music Studio Group Performance Courses Workgroup – Vera Dunwoody, Marie Boyd and Kelly Ford
There will be a meeting in the near future to present workgroup findings to the District.
- H. Part Time Standardized Hiring Process Workgroup – Jon Ausubel, Carolyn Ward, and Vera Dunwoody
There will be a meeting in the near future to present workgroup findings to the District.
- I. Load Fact Finding Workgroup members – Sue Herman, Neil Watkins and Marie Boyd
It is uncertain when the work of this group will officially begin.

VI. Old Business:

- A. CCFA Tax Exempt Status
CCFA is waiting for a response from the Internal Revenue Service.

VII. New Business:

A.

VIII. Floor Items:

The December 7 meeting will be held at Zendejas Mexican Restaurant on Milliken and Foothill.

IX. Adjournment: Next Meeting – December 7, 2015

The meeting was adjourned at 1:01 p.m.