

**MINUTES OF THE CCFA REP COUNCIL MEETING ON  
February 6, 2017  
BEB 204, 12:30 p.m. to 2 p.m.**

**REPS ATTENDING FROM THE FOLLOWING SCHOOLS:**

**1. ADJUNCT FACULTY**

- a) Luke Gunderson, present
- b) Manar Hijaz, present

**2. BUSINESS & APPLIED TECHNOLOGY**

- a) Steve Siedschlag, absent
- b) Bruce Osburn, present

**3. COLLEGE & STUDENT SERVICES**

- a) Wendy Whitney, present
- b) Karina Jabalera, present

**4. HEALTH SCIENCES**

- a) Sandra Clay, present
- b) Rachel Arciniega, present

**5. LANGUAGE ARTS**

- a) Sean Connelly, present via teleconference
- b) Stephen Calebotta, present

**6. INSTRUCTIONAL SUPPORT**

- a) Greg Creel (CCFA Negotiator), present
- b) Tom Vitzelio, present

**7. MATHEMATICS & SCIENCE**

- a) Wafa Yazigi, absent
- b) Rod Elsdon (CCFA Negotiator), present

**8. PAC AT-LARGE**

- a) Vacant

**9. SOCIAL & BEHAVIORAL SCIENCES**

- a) Kevin Cameron, present
- b) Vince Nobile, present

## 10. VISUAL, PERFORMING, & COMMUNICATION ARTS

- a) Erik Jacobson, present via teleconference
- b) Cynde Balent, present

### VISITOR(S):

### OFFICERS/COMMITTEE CHAIRS:

- 1. **PRESIDENT:** Bret McMurrin (652-6268), present  
Social and Behavioral Sciences
  
- 2. **VICE PRESIDENT:** Rod Elsdon, present  
Mathematics and Science
  
- 3. **SECRETARY:** Paula Snyder, present  
Social and Behavioral Sciences
  
- 4. **TREASURER:** Diana Cosand, present  
Mathematics and Science
  
- 5. **MEMBERSHIP CHAIR:** Jonathan Ausubel, present  
Language Arts
  
- 6. **GRIEVANCE OFFICERS:** Jonathan Ausubel (652-6937), present  
Language Arts  
  
Paula Snyder (652-6276), present  
Social and Behavioral Sciences
  
- 7. **PAC CHAIR:** Marlene Soto, present  
Health Sciences
  
- 8. **PAC TREASURER:** Cynthia Parker, absent  
Social and Behavioral Sciences

#### I. Call to order

President McMurrin called the Representative Council to order at 12:37 p.m.

## **II. Approval of minutes: January 23, 2017**

It was moved by Representative Gunderson and seconded by Representative Nobile to approve the January 23 minutes. The motion has carried.

## **III. President's Report**

### **A. Chaffey Board Dialogue – SSA Building Exit Route, Interior Door Locks, Container Buildings Chino and Fontana, SI move from VSS, Weekend support and the Panther Promise**

- Ongoing issues were discussed.
- There is no exit from the west side of the Student Services Administration (SSA) Building. That project is now going out to bid. Also, interior door locks are still needed for doors that open with a push bar.
- There is no place for students to sit and meet in Chino and Fontana. Shipping containers will be used to build a student lounge. It has been proposed that the District contract with food trucks, but the demand must be sustained in order for the food trucks to continue their presence. There also has been discussion to expand administrative hours to provide support for students and faculty. The Supplemental Instruction Program (SI) will move from the Vocational and Student Support Building (VSS) to the Rancho Library. VSS will be used for classroom and faculty office space.
- The Panther Promise is the proposal to have the first year of college free for Chaffey College students. Vice President of Student Services, Eric Bishop, is working with local cities to gather support for the program.
- Adding to campus concerns, a Representative on the Council described an ongoing problem with trash collection in one of the academic buildings.

### **B. Adjunct Service Awards**

Chaffey College Faculty Association (CCFA) President McMurrin and Faculty Senate President Alger planned to bring the topic of Adjunct Service Awards before the Board Dialogue, but Superintendent/President Shannon has agreed to fund the awards program.

### **C. 2017 CCA Winter Conference Feb. 24-26 in L.A.**

Most of the negotiators will be attending the Community College Association's (CCA) Winter Conference.

### **D. Student Accommodation for Lab Practicum Exams**

There is a conflict regarding a Disability Programs and Services (DPS) accommodation request for a student who requires a quiet atmosphere for a lab practicum. Due to this requirement, the practicum must be conducted at a different time from the rest of the class, which requires the faculty member to set up the practicum, conduct it, and tear it down. The faculty member does not believe this is a reasonable accommodation. It is the District's responsibility to provide "reasonable" accommodations to DPS students. President McMurrin recently met with all involved parties. The resolution is that the student's lab will take place on a Friday with a volunteer faculty member who will be paid at the lab rate. There is a call out for a faculty volunteer.

A Representative has asked for the results of the Load Fact-finding Work Group, which researched the difference in faculty pay rates (e.g., for lab and lecture courses).

E. Other

#### **IV. Officers' Reports**

A. Treasurer: Diana Cosand – Taxes Filed

Treasurer Cosand has filed tax forms on behalf of CCFA. She also reported the balances in CCFA bank accounts to the Representative Council.

B. Membership Chair: Jon Ausubel

- CCFA has 190 full-time members (out of 236), and 102 part-time members (out of 808). Member 100 (Luz Melendez from Child Development) received a gift card. Like or watch CCFA's Facebook page to find out who the lucky 115th and 125th members will be as our membership drive continues this semester. A Representative has asked if CCFA application materials could be more eye-catching to increase the chances that new, part-time faculty will see them amidst the pile of new employee materials distributed to them. She has volunteered to work on this project.
- On Friday, the CCA Membership Committee will consider grant requests from CCFA for this semester's membership drive and for a member appreciation night.
- Watch for pre-Spring Break announcements about financial planning workshops that will be hosted after Spring Break. We hope to host two workshops: One basic financial planning and another for mid-career faculty.
- Visit CCFA online at [ccfa.us](http://ccfa.us) and on Facebook (search "Chaffey College Faculty Association").

C. Negotiators: Sue Herman, Greg Creel and Rod Elsdon and Alternate Negotiator Shelly Eckvahl – Survey Results

The first negotiation meeting took place today. The ground rules were agreed to by the District and CCFA. Lisa Bailey, Laura Hope, and Meridith Randall are the District negotiators. Eric Bishop is the alternate negotiator. Greg Creel, Rod Elsdon, and Sue Herman are the CCFA negotiators. Shelley Eckvahl is the alternate.

The negotiators are sharing the results of the full-time faculty survey conducted in the spring of 2016, which was used to develop the interest list for negotiation. The results of the part-time faculty survey conducted at the beginning of the current term also were shared.

D. Grievance Committee: Jon Ausubel, Paula Snyder and Bret McMurrin

#### **V. Committee Reports**

A. Calendar Committee: Stephen Calebotta and Rod Elsdon

B. PAC: Marlene Soto PAC Chair

- C. Health and Safety Committee: Katherine Wilson
- D. Evaluations Forms Committee: Bret McMurrin and Erik Jacobson – Final read through
- E. Labor Management Committee: Greg Creel, Shelley Eckvahl and Bret McMurrin – AB 2393, Part-time assignment MOU, correct load calculations, grievance remedy, 16-week semesters
- F. Election Committee: Rod Elsdon

**VI. Old Business:**

- A. Speech: Time, Place and Manner Board Policy and Procedure  
There is nothing to report.
- B. Dual Enrollment – Team Teaching  
President McMurrin spoke with Associate Superintendent for Instruction and Institutional Effectiveness Randall about dual enrollment. She stated that two teachers could be assigned to a class for team teaching: A high school instructor and a Chaffey College instructor (part-time or full-time). More discussion will follow.
- C. DE Committee Draft of “Guidelines for Parked Courses”  
There is nothing to report.
- D. Readers’ Group  
Negotiator Elsdon has suggested that the members of the Readers’ Group should be selected from among the members of the Representative Council. It was moved by Representative Gunderson and seconded by Representative Cameron to compensate part-time members of the Readers’ Group for the Interest-Based Bargaining training that is required of Readers’ Group members. Each Readers’ Group will be composed of 10 members (10 for faculty and 10 for the District). The two representatives from each faculty area should decide which one of them will serve on the Readers’ Group. If neither is able or willing to serve, they will then recruit another faculty member to participate.

**VII. New Business:**

- A.

**VIII. Floor Items:**

- IX. Adjournment:** Next Meeting – February 27  
President McMurrin adjourned the Representative Council at 1:58 p.m.