

**MINUTES OF THE CCFA REP COUNCIL MEETING ON  
August 22, 2016  
BEB 204, 12:30 p.m. to 2 p.m.**

**REPS ATTENDING FROM THE FOLLOWING SCHOOLS:**

**1. ADJUNCT FACULTY**

- a) Luke Gunderson, present
- b) Manar Hijaz, absent

**2. BUSINESS & APPLIED TECHNOLOGY**

- a) Steve Siedschlag, absent
- b) Bruce Osburn, absent

**3. COLLEGE & STUDENT SERVICES**

- a) Wendy Whitney, present
- b) Karina Jabalera, absent

**4. HEALTH SCIENCES**

- a) Sandra Clay, present
- b) Rachel Arciniega, present

**5. LANGUAGE ARTS**

- a) Sean Connelly, absent
- b) Stephen Calebotta, present

**6. INSTRUCTIONAL SUPPORT**

- a) Greg Creel (CCFA Negotiator), present
- b) Tom Vitzelio, present

**7. MATHEMATICS & SCIENCE**

- a) Wafa Yazigi, present
- b) Rod Elsdon (CCFA Negotiator), present

**8. PAC AT-LARGE**

- a) Vacant

**9. SOCIAL & BEHAVIORAL SCIENCES**

- a) Kevin Cameron, present

b) Vince Nobile, present

**10. VISUAL, PERFORMING, & COMMUNICATION ARTS**

a) Kelly Ford, present

b) Erik Jacobson, absent

**VISITOR(S):**

Angela Burk-Herrick, Biology

Melissa Harman, Chemistry

Sue Herman, Negotiator/Nursing

Cindy Walker, Faculty Success Center

**OFFICERS/COMMITTEE CHAIRS:**

1. **PRESIDENT:** Bret McMurrin (652-6268), present  
Social and Behavioral Sciences

2. **VICE PRESIDENT:** Rod Elsdon, present  
Mathematics and Science

3. **SECRETARY:** Paula Snyder, present  
Social and Behavioral Sciences

4. **TREASURER:** Diana Cosand, present  
Mathematics and Science

5. **MEMBERSHIP CHAIR:** Jonathan Ausubel, present  
Language Arts

6. **GRIEVANCE OFFICERS:** Jonathan Ausubel (652-6937), present  
Language Arts

Paula Snyder (652-6276), present  
Social and Behavioral Sciences

7. **PAC CHAIR:** Marlene Soto, absent  
Health Sciences

8. **PAC TREASURER:** Cynthia Parker, absent  
Social and Behavioral Sciences

**I. Call to order**

President McMurrin called the Representative Council to order at 12:36 p.m.

**II. Approval of minutes: May 9, 2016**

It was moved by Representative Ford and seconded by Representative Elsdon to approve the May 9 minutes. The motion has carried.

**III. President's Report**

A. 2016-2017 Meeting Dates: August 22, September 12 and 26, October 10 and 24, November 7 and 21, December 5, January 23, February 6 and 27, March 20, April 3 and 17, and May 1

B. Jon Ausubel is currently serving as CCA Director of Area G and is serving on CCA's Membership and Conference Committees.

Membership Chair Ausubel has been elected to fill out a vacated term as the Community College Association (CCA) Director of Area G (Chaffey and North Orange County) and is currently serving on CCA's Membership and Conference Committees. He will run for re-election at the Fall Conference.

C. New Rep Council members: Rachel Arciniega, Karina Jabalera and Manar Hijaz

President McMurrin has announced that there are three new representatives of the Representative Council: Rachel Arciniega (Health Sciences), Karina Jabalera (College and Student Services), and Manar Hijaz (Adjunct Faculty).

D. Tom Vitzelio as temporary replacement for Rob Rundquist

President McMurrin has announced that there is a new Representative in Instructional Support, Tom Vitzelio. Representative Vitzelio is temporarily replacing the former representative, Rob Rundquist, who will be the Dean of the School of Instructional Support until the return of Dean Laura Hope.

E. Other

The 2016-17 updated salary schedule from Human Resources appears to be incorrect. The growth calculations appear to be larger than two percent.

President McMurrin reports that a faculty member received a parking ticket when she parked in a space marked "Reserved" at the Chino Campus. Unbeknownst to her, the space was normally occupied by the vehicle of the Chino Campus Dean.

**IV. Officers' Reports**

A. Treasurer: Diana Cosand

Treasurer Cosand has reported on the balances in CCFA accounts. President McMurrin received a check in the amount of \$665.72 in compensation for several items including a lunch meeting for the Representative Council and the Graduation Party at El Torito.

B. Membership Chair: Jon Ausubel

1) Enrollment fees for the National Education Association and the California Teachers Association for 2016-2017 are \$1,042 for full-time faculty (an increase of \$14 over 2015-2016) and \$202 for part-time faculty (an increase of \$2 over 2015-2016). Partially pre-filled membership enrollment forms are available online at [ccfa.us/membership.html](http://ccfa.us/membership.html).

2) The Community College Association's (CCA) Fall Conference is October 7 through 9 at the Sheraton Grand Hotel in Sacramento. This first of three CCA conferences for 2016-17 focuses on member engagement. More information is online at [cca4me.org](http://cca4me.org).

3) CCFA will host three STRS workshops in the Fall:

**Demystifying CalSTRS (for mid-career faculty) on Friday, September 16<sup>th</sup> from 3:30 p.m.-5 p.m.; Retirement Checkup (for those nearing retirement) on Friday, October 21<sup>st</sup> from 3:30 p.m.-5 p.m.; and Protect Your Future (for early career faculty) on Friday, December 2<sup>nd</sup> from 3 p.m.-5 p.m.** All of these workshops will be open to faculty (full-time and part-time) from area colleges. Watch the Chaffey College Faculty Association's (CCFA) bulletin boards and e-mail for more information.

4) Faculty who requested CCFA t-shirts at Fall Convocation should be receiving them soon. Representatives Ford, Creel, and Gunderson volunteered to assist Membership Chair Ausubel with bagging t-shirts.

5) CTA membership cards have arrived and are being mailed to members. Please watch your home US mail for your membership card.

6) Membership Chair Ausubel requested reimbursement of \$96.87 for membership expenses for Convocation, and requested approval of \$125 for postage stamps and of \$100 for refreshments for the September 16 State Teachers Retirement System (STRS) workshop.

Representative Elsdon moved and Representative Ford seconded a motion to approve \$225 to reimburse Membership Chair Ausubel for workshop expenses. The motion has carried.

7) A proposed Membership Committee budget for Fall 2017 will be presented at the next meeting.

- A. Negotiators: Sue Herman, Greg Creel and Rod Elsdon and Alternate Negotiator Shelly Eckvahl

A survey on negotiation issues is ready to be given to faculty. They will have 10 days to respond. The generated interest list, which will be presented to the Governing Board in order to solicit public comment, will likely be completed in time for the September meeting.

Is it desired to have a Tentative Agreement Readers group for the upcoming round of negotiations? All three negotiators, who are present at the Representative Council meeting, are in favor of this. It was moved by Representative Cameron to direct the Negotiating Team to have a Tentative Agreement Readers group comprised of individuals chosen by the Representative Council; seconded by Representative Gunderson. The motion has carried.

- D. Grievance Committee: Jon Ausubel, Paula Snyder and Bret McMurrin – Informal Grievance on CNA and LVN programs, evaluations in the ADN Program time lines suspended for the time being. Grievance over violation of Section 18.9.2: “In the week before the first scheduled meeting, sections falling below the minimum enrollment shall be identified by the first level manager. These sections will not be cancelled without consultation from full-time faculty within the discipline.”

Timelines are still suspended. Grievance Officer Ausubel will follow up with the CNA, LVN, and ADN programs regarding the suspended timelines.

There was a violation of Section 18.9.2 (Course and Section Enrollments) during the summer session. CCFA and the District have agreed to suspend timelines until the issue can be discussed by the Labor Management Committee.

## V. Committee Reports

- A. Calendar Committee: Stephen Calebotta and Rod Elsdon  
The Committee has not been notified when it will meet.
- B. PAC: Marlene Soto PAC Chair
- C. Health and Safety Committee: Katherine Wilson
- D. Evaluations Forms Committee: Bret McMurrin and Erik Jacobson – Observation Forms and Faculty Success Center Facilitator (self-evaluation, peer evaluations, student evaluations, FLM evaluation and confidential input of

appropriate staff members and peers)

This Evaluation Forms Committee met three times during the summer. One issue still to be dealt with is the evaluation of the Faculty on Special Assignment (FOSA) in the Faculty Success Center,

- E. Labor, Management Committee: Greg Creel, Shelley Eckvahl and Bret McMurrin –correct load calculations and grievance.

At this time, it is expected that the Labor Management Committee will meet in September once Laura Hope has returned from leave.

- F. Election Committee: Rod Elsdon

- G. Load Fact Finding Workgroup members – Sue Herman, Neil Watkins and Marie Boyd

**VI. Old Business:**

- A.

**VII. New Business:**

- A.

**VIII. Floor Items:**

**IX. Adjournment:** Next Meeting – Sept. 12, 2016

The Representative Council was adjourned at 1:16 p.m.