



Bylaws: Appendix 2

Political Action Committee Bylaws

I. NAME AND LOCATION

The name of this body shall be the Chaffey College Faculty Association -- Political Action Committee (CCFA-PAC), located in the city of Rancho Cucamonga, San Bernardino County.

II. PURPOSES

Under the direction of the CCFA Representative Council, the primary purposes of the CCFA - PAC shall be to:

1. Represent the Association and its members in their political relations with their employer, the Chaffey Community College District;
2. Speak with authority for the faculty in matters of endorsement of local governing board candidates;
3. Provide an opportunity for continuous study of the actions and the performance of governing board members;
4. Provide liaison with the California Teachers Association / Association for Better Citizenship / Political Allocation Committee (CTA/ABC/PAC), a body that provides financial support for local and statewide candidates and issues;
5. Raise funds, on a voluntary basis, from all interested parties, including, but not limited to, full-time faculty, part-time faculty, students, classified, administrative personnel, and interested community individuals; and
6. Expend funds for purposes of supporting endorsed governing board candidates.

III. MEMBERSHIP

1. The CCFA-PAC represents the same constituency as CCFA.

2. The Political Action Committee shall consist of the PAC Chairperson, the PAC

Treasurer, and an at-large representative. The PAC members are nominated by the CCFA President and approved by the Representative Council.

3. Membership may be amended at any time by the CCFA Representative Council within the guidelines established by CCFA Bylaws.
4. PAC members must be active CCFA members in good standing and must be a PAC contributor at the suggested annual contribution level (or higher).

IV. CONTRIBUTIONS AND REPORTS

1. The suggested annual contribution level shall be determined by the PAC in consultation with the Representative Council.
2. The contributor may contribute any legal amount through payroll deduction or by direct payment.
3. The PAC Treasurer and/or the PAC Chairperson shall be responsible for depositing all contributions in an account that conforms to the California Election Code.
4. The PAC Chairperson, or his/her designee, shall be responsible for making all reports to the County Registrar of Voters in compliance with the California Election Code.

V. POLITICAL ENDORSEMENTS

Endorsements of candidates for the Chaffey Community College Governing Board is a function of the Representative Council (see Section XI of the CCFA Bylaws).

VI. EXPENDITURES

1. Expenditures of PAC funds are designated only for CCFA political interests.
2. Expenditures of PAC funds will be made by majority vote of the PAC, except that the PAC Chairperson may expend up to \$999 in support of the campaign of any endorsed candidate.
3. All expenditures must be reported to the County Registrar of Voters per the requirements of the California Election Code. Upon request of the Representative Council, or any PAC contributor, a copy of financial reports shall be provided, as such reports are a matter of public record.

VII. SPONSORSHIP AND GUIDELINES

The CCFA-PAC is a “sponsored committee,” a category prescribed by the California Election Code. As such, it may be disbanded, or its bylaws amended, at any time by a majority vote of the Representative Council. In all matters, the California Election Code shall be followed in the operations of this PAC. Additional guidelines published by CTA shall be considered by the PAC and the Representative Council (*cf. California Teachers Association Political and Legislative Handbook*, 2nd edition, August, 1988). The PAC chairperson shall make regular reports to the Representative Council on activities of the PAC and its compliance with existing codes and guidelines.

ADOPTED : M ay, 1996

**REVISED : February 200 5;
September 2007 ; and
November 2007**